

Report

Appointments and Review of Sub-Groups Edinburgh Integration Joint Board

18 May 2018



Executive Summary

1. This report notifies the Joint Board of recent changes to the City of Edinburgh Council membership of the Joint Board, and the reappointment of an NHS Lothian member.
2. Approval is sought to appoint a replacement NHS Lothian staff representative on the Joint Board and a City of Edinburgh Council voting member to the Audit and Risk Committee.
3. Approval is also sought to reappoint non-voting members of the Joint Board whose terms of office are due to expire.
4. The report also seeks approval to temporarily suspend the Performance and Quality Sub-Group.
5. An update on the appointment of citizen representatives to the Joint Board is provided.

Recommendations

6. The Integration Joint Board is asked to:
 - i. Note that the City of Edinburgh Council, at its meeting of 15 March 2018, appointed Councillors Robert Aldridge and Ian Campbell to replace Councillors Alasdair Rankin and Derek Howie as voting members of the Joint Board.
 - ii. Note the reappointment of Alex Joyce by NHS Lothian as a voting member of the Joint Board.
 - iii. Approve the reappointment of non-voting members whose term of office was due to expire.

- iv. Approve the appointment of Helen FitzGerald to replace Wanda Fairgrieve as the non-voting NHS Lothian staff representative on the Joint Board.
- v. Approve the temporary suspension of the Performance and Quality Sub-Group for a period of six months and to agree that performance monitoring would be brought into the remit of the Strategic Planning Group during this time.
- vi. To instruct the Chief Officer to bring a paper to a future Joint Board meeting on the wider Board assurance processes and structures.
- vii. Approve the appointment of a City of Edinburgh Council voting member to fill the vacancy on the IJB Audit and Risk Committee, following Councillor Alasdair Rankin's departure.
- viii. Note that the new Chief Officer will hold early discussions about the appointment of a Chair for the Audit and Risk Committee before making a recommendation to the Joint Board.
- ix. Note the progress made in recruiting two service user members.

Background

7. The Joint Board is responsible, in line with section 3 of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 (the Order), for appointing non-voting members to the Board. The City of Edinburgh Council and NHS Lothian are responsible, under the same Order, for appointing their own members to the Joint Board.
8. In line with section 7 of the Order, the term of office of a member of the Joint Board is not to exceed three years, but members can be reappointed for a further term of office.
9. The Joint Board is responsible under section 15 of its Standing Orders for appointing committees and is therefore responsible for appointing to the vacancies on the Audit and Risk Committee.

Main report

Appointments to the Joint Board

10. The City of Edinburgh Council, at its meeting of 15 March 2018, appointed Councillors Robert Aldridge and Ian Campbell to replace Councillors Alasdair Rankin and Derek Howie as voting members of the Joint Board.

11. NHS Lothian has confirmed the reappointment of Alex Joyce as a voting member of the Joint Board.
12. The term of office for the following non-voting members of the Joint Board is due to expire – this report seeks approval to reappoint these members from July 2018:
 - Dr Carl Bickler – Co-Chair of the Professional Advisory Group
 - Sandra Blake – Citizen Member
 - Dr Andrew Coull – NHS Lothian Associate Medical Director for Older People and Stroke Services
 - Christine Farquhar – Citizen Member
 - Kirsten Hey – City of Edinburgh Council union representative
 - Ian McKay – Clinical Director
 - Ella Simpson – Third Sector representative
13. Wanda Fairgrieve has stepped down from her role as lead staff representative for NHS Lothian and has been replaced by Helen FitzGerald. This report seeks approval to appoint Helen FitzGerald as a non-voting member of the Joint Board.
14. Following approval of the proposed approach to the recruitment of two service user members by the Joint Board on 26 January 2018, a recruitment process was launched on 29 January 2018 and ran until 26 March 2018. Nine applications were received and four people have been shortlisted for interview. The date for the interviews to take place is currently being finalised. Those applicants who were unsuccessful have been thanked for their interest and asked to indicate if they would be happy to be involved in the work of the Joint Board in other ways if the opportunity arose.

Appointments to Committees and Sub-Groups

15. Councillor Rankin's departure from the Joint Board leaves a vacancy for a voting member of the Audit and Risk Committee. Responsibility falls to the Joint Board to appoint to this position under Standing Order 15.3.
16. Under the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 and Standing Order 15.2 the Committee must include an equal number of voting members appointed by NHS Lothian and the Council. The Joint Board is therefore required to appoint an individual from its City of Edinburgh Council voting membership.

17. The Audit and Risk Committee currently has a vacancy for a Chair. It is proposed that the new Chief Officer will hold early discussions about this before making a recommendation to the Joint Board.

Review of IJB Sub-Groups

18. Following a review of the IJB sub-group structure in April 2018 and discussion between the new Chief Officer and the Chair and Vice Chair of the Joint Board, it is recommended that the Performance and Quality Sub-Group be temporarily suspended for a period of six months. The Strategic Planning Group would take over responsibility for monitoring performance during this time. A further report to the Joint Board will outline proposals for wider Board assurance processes and structures.

Key risks

19. Failure to appoint service user representatives and failure to reappoint non-voting members would result in the Joint Board failing to meet the requirements of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014.
20. Failure to appoint individuals to the Audit and Risk Committee would reduce the effectiveness of that Committee resulting in the Joint Board having a less robust scrutiny and governance structure.

Financial implications

21. None.

Implications for Directions

22. None.

Equalities implications

23. None.

Sustainability implications

24. None.

Involving people

25. Consultation on the review of sub-groups took place at a workshop which included representatives from each sub-group, the Chair and Vice-Chair of the Joint Board and the Interim Chief Officer.
26. All relevant members have confirmed that they wish to be reappointed.

Impact on plans of other parties

27. None.

Background reading/references

28. [Minute of the City of Edinburgh Council, 15 March 2018](#)
29. [Public Bodies \(Joint Working\) \(Scotland\) Act 2014](#)
30. [Edinburgh Integration Joint Board – Standing Orders](#)

Report author

Judith Proctor

Chief Officer, Edinburgh Health and Social Care Partnership

Contact: Jamie Macrae, Committee Services

E-mail: jamie.macrae@edinburgh.gov.uk | Tel: 0131 553 8242